



Executive Directive - Gatherings Issued by Chancellor Howard Gillman

April 2, 2021

To help mitigate possible exposure to and transmission of COVID-19 on property controlled by UCI and to help prevent the spread of COVID-19 within the UCI community, the following requirements apply.

This Executive Directive (“Directive”) supersedes the previous Directive on this topic, and UC and UCI policies, procedures, and guidelines to the extent such requirements are less restrictive than this Directive.

This Directive:

- Applies to:
 - Gatherings, events, and meetings involving two (2) or more individuals who are not from the same household/home/apartment/residence hall room (“Living Unit”) (collectively, “Gatherings”);
 - All individuals, including UCI faculty and other academic employees, staff, students, residents, fellows, volunteers, visitors, vendors, and contractors, on UCI controlled property.
- Does **not** apply to:
 - The UCI Health System (including UCI Medical Center, Gottschalk Plaza, and other UCI Health clinics);
 - UCI Student Health Center location(s); and
 - Those essential workers who provide personal care services, including child care services, and the individual and/or children for whom the care services are being provided.
- Is subject to change. Current directives and advisories are available at: <https://uci.edu/coronavirus/>.

A. Directive

1. All individuals within places of employment on UCI controlled property that are subject to the California Occupational Safety and Health (“Cal/OSHA”) [Emergency Temporary Standards](#) must comply with the physical distancing requirements within § 3205(c)(6) by being “separated from other persons by at least six feet, except where [it] can [be] demonstrate[d] that six feet of separation is not possible, and except for momentary exposure while persons are in movement.” In instances “[w]hen it is not possible to maintain a distance of at least six feet, individuals shall be as far apart as possible.”
2. All offices/units/departments shall conduct their operations in accordance with their approved written Plan.¹ For this reason, it is recommended that individuals check with the applicable office/unit/department to determine what is allowed under their approved Return to Campus Plan.

¹ As used in this Directive, approved written Plan means the following: (a) for academic courses, a written plan submitted to and approved by the Dean of the Division of Undergraduate Education for undergraduate courses or the Dean of the Graduate Division for graduate courses; (b) for Research activities, a written plan submitted and approved in accordance with the [Framework for UCI Phased Research Activities](#); or (c) for all other offices/units/departments/activities, a written and approved [Return to Campus Plan](#).



3. As directed by the state’s [Guidance for Institutions of Higher Education](#), UCI strongly discourages any nonessential visitors or volunteers from accessing UCI controlled property that is subject to this Directive. As such, in-person activities or meetings involving individuals not affiliated with UCI (such as external groups or organizations) are strongly discouraged.
4. All Gatherings must:
 - a. Comply with UCI’s [Face-Coverings Executive Directive](#) and other applicable executive directives;
 - b. Ensure participants do not exhibit any COVID-19 symptoms;
 - c. Ensure that any food or beverages provided to Gathering participants does not involve sharing implements, such as plates, bottles, cups, and utensils, between individuals; and
 - d. If applicable, are subject to existing UCI Administrative policies and venue reservation procedures, including but not limited to [Sec. 900-15: UCI Major Events Policy](#) if the Authorized Campus Official determines the event is likely to significantly affect campus safety.
5. In addition to the foregoing, the following chart provides directions for Gatherings within different areas of operations and/or activities on UCI controlled property. The color coded tiers of Purple, Red, Orange, and Yellow correspond to those in the State of California’s Blueprint for a Safer Economy. The applicable tier for the UCI controlled property will be the tier assigned by the California Department of Public Health to the county in which the UCI controlled property is located. [i.e.: For the campus in Irvine, the tier assigned to Orange County.]

Note: Unless the information in this chart is more restrictive than what is contained in the indicated guidance document(s), this is intended as a summary and individuals should follow the guidance document(s).

Area of operations / activity	Widespread (Purple Tier)	Substantial (Red Tier)	Moderate (Orange Tier)	Minimal (Yellow Tier)
Anteater Recreation Center (ARC) Follow “Guidance for Gyms & Fitness Centers”	Only outdoor operations are permitted; may be conducted under a tent, canopy, or other sun shelter as long as no more than one side is closed, allowing sufficient outdoor air movement. Outdoor pools can open. Outdoor hot tubs can open only for use by household groups or in cases where six feet of distancing can be maintained. Indoor pools, hot tubs, saunas, and steam rooms must remain closed.	Indoor operations are permitted, but must be limited to 10% capacity. Indoor pools, hot tubs, saunas, and steam rooms must remain closed.	Indoor operations are permitted, but must be limited to 25% capacity. Indoor pools can open when physical distancing can be maintained for non-household groups. Indoor hot tubs, saunas, and steam rooms must remain closed.	Indoor operations are permitted but must be limited to 50% capacity. Indoor pools, hot tubs, saunas, and steam rooms can open but physical distancing must be maintained for non-household groups.



Bookstore & other retail operations Follow “Guidance for Retail”	Can open with modifications, limited to 25% capacity.	Can open with modifications, limited to 50% capacity.	Can open with modifications, indoor operations are permitted at full capacity.	Can open with modifications, indoor operations are permitted at full capacity.
Childcare Centers Follow “Guidance for Childcare Programs & Providers”	Follow specific guidance. As of the date this Directive was prepared, the guidance does not change by tier.	No change.	No change.	No change.
Club Sports Follow “Guidance for Youth & Adult Recreational Sports” and “Guidance for Outdoor Seated Live Events and Performances”	Follow the general guidance to the greatest extent possible, including but not limited to: face coverings (during play), physical distancing, testing (as required), hygiene and equipment sanitation, limitations on mixing by participants, and travel considerations. Outdoor Low-Contact Sports, as defined in state guidance, are permitted.	Follow the general guidance to the greatest extent possible, including but not limited to: face coverings (during play), physical distancing, testing (as required), hygiene and equipment sanitation, limitations on mixing by participants, and travel considerations. In addition to Outdoor Low-Contact Sports, Outdoor Moderate-Contact Sports, as defined in state guidance, are permitted.	Follow the general guidance to the greatest extent possible, including but not limited to: face coverings (during play), physical distancing, testing (as required), hygiene and equipment sanitation, limitations on mixing by participants, and travel considerations. All Outdoor Sports, as defined in state guidance, are permitted. Indoor Low-Contact Sports, as defined in state guidance, are permitted.	Follow the general guidance to the greatest extent possible, including but not limited to: face coverings (during play), physical distancing, testing (as required), hygiene and equipment sanitation, limitations on mixing by participants, and travel considerations. All Outdoor Sports, as defined in state guidance, are permitted. All Indoor Sports, as defined in state guidance, are permitted.
Construction Follow “Guidance for Construction Industry” and EH&S’s “Non-UCI Affiliates/ Vendor Guidance”	Follow general guidance for prevention practices including but not limited to: face coverings by workers and customers/clients, physical distancing, hygiene, and COVID-19 prevention training. All non-UCI affiliates must comply with the following while at UCI: monitor your health daily; follow Contact Tracing guidelines, as needed; wear a face covering; maintain 6’ of	No change.	No change.	No change.



	separation between you and any other person; follow all signage and posted requirements. Continue deliveries to departments with critical operations.			
Food Service / Dining facilities Follow "Guidance for Institutions for Higher Education" and "Guidance for Restaurants"	Outdoor operations (delivery / take-out) are permitted with modifications.	Indoor dining operations are permitted but must be limited to 25% capacity or 100 people, whichever is fewer, with modifications.	Indoor dining operations are permitted but must be limited to 50% capacity or 200 people, whichever is fewer, with modifications.	Indoor dining operations are permitted at 50% capacity, with modifications.
In-Person lectures / classes Follow "Guidance for Institutions for Higher Education"	Indoor lectures are prohibited. Some courses conducted in certain in-person/indoor settings, like labs and studio arts, may be open, subject to approval by the applicable Dean for Graduate or Undergraduate Division.	Lectures are permitted but must be limited to 25% capacity or 100 people, whichever is fewer, with modifications. In-person/indoor courses require approval by the applicable Dean for Graduate or Undergraduate Division.	Lectures are permitted but must be limited to 50% capacity or 200 people, whichever is fewer, with modifications. In-person/indoor courses require approval by the applicable Dean for Graduate or Undergraduate Division.	Lectures are permitted but must be limited to 50% capacity, with modifications. In-person/indoor courses require approval by the applicable Dean for Graduate or Undergraduate Division.
Intercollegiate Athletics Follow "Guidance for Institutions of Higher Education" and "Guidance for Outdoor Seated Live Events and Performances"	Athletic facilities must limit occupancy to essential personnel, such as players, coaches, trainers, etc. The UC system has additional guidelines for student testing; and the NCAA also provides COVID guidelines . Outdoor Live Audience Sports: 100 people or fewer; regional visitors (120 miles); advanced reservations only; and no concessions or concourse sales.	Fitness centers - open indoors with modifications, 10% max capacity. Outdoor Live Audience Sports: max 20% capacity, advanced reservations only, assigned seating only, in-seat concessions only (no concourse sales), in state visitors.	Fitness centers - open indoors with modifications, 25% max capacity, +indoor pools Outdoor Live Audience Sports: max 33% capacity, advanced reservations only, assigned seating only, primarily in-seat concessions, in state visitors. Max 67% capacity if all guests are tested or show proof of full vaccination.	Fitness centers - open indoors with modifications, 50% max capacity, +saunas, +steam rooms Outdoor Live Audience Sports: max 67% capacity, advanced reservations only, assigned seating only, primarily in-seat concessions, in state visitors.
Libraries Follow "Guidance for Retail"	Can open with modifications, 25% capacity.	Can open with modifications, limited to 50% capacity.	Can open with modifications, indoor operations are permitted at full capacity.	Can open with modifications, indoor operations are permitted at full capacity.



<p>Live Performances</p> <p>Follow "Guidance for Outdoor Seated Live Events and Performances"</p>	<p>Outdoor Live Events with Assigned Seats and Controlled Mixing permitted: 100 people or fewer; regional visitors (120 miles); advanced reservations only; and no concessions or concourse sales.</p>	<p>Outdoor Live Events with Assigned Seats and Controlled Mixing permitted: max 20% capacity, advanced reservations only, assigned seating only, in-seat concessions only (no concourse sales), in state visitors.</p>	<p>Outdoor Live Events with Assigned Seats and Controlled Mixing permitted: max 33% capacity, advanced reservations only, assigned seating only, primarily in-seat concessions, in state visitors. Max 67% capacity if all guests are tested or show proof of full vaccination.</p>	<p>Outdoor Live Events with Assigned Seats and Controlled Mixing permitted: max 67% capacity, advanced reservations only, assigned seating only, primarily in-seat concessions, in state visitors.</p>
<p>Museums</p> <p>Follow "Guidance for Museums"</p>	<p>Outdoor operations are permitted and must follow the modifications in the guidance. Museums with convention space, rentable meeting rooms, other areas for private events, etc., should keep those areas closed until large gatherings are allowed to resume modified or full operation through a specific reopening order and guidance.</p> <p>Must wear face coverings, practice physical distancing and frequent handwashing.</p>	<p>Indoor operations are permitted but must be limited to 25% capacity and must follow the modifications in the guidance.</p>	<p>Indoor operations are permitted but must be limited to 50% capacity and must follow the modifications in the guidance.</p>	<p>Indoor operations are permitted at full capacity and must follow the modifications in the guidance.</p>
<p>Office Workspaces</p> <p>Follow "Guidance for Office Workspaces"</p>	<p>If not essential to be physically on-site, remote work.</p>	<p>If not essential to be physically on-site, remote work.</p>	<p>Indoor with modifications, encourage remote work.</p>	<p>Indoor with modifications, encourage remote work.</p>
<p>Research</p> <p>Follow "Framework for UCI Phased Research Activities"</p>	<p>Please refer to the UCI Research Phases During the Pandemic page on the Research Continuity website for information about UCI's current research phase. During all phases, researchers may only conduct Research Activities in accordance with an approved plan.</p>	<p>No change.</p>	<p>No change.</p>	<p>No change.</p>



<p>Student Housing (including ACC)</p> <p>Follow “Guidance for Institutions of Higher Education” and Student Housing policies applicable to the housing area.</p>	<p>No social events or activities as per current local and state health officer orders; reconfigure seating in common areas for proper physical distancing; prioritize single room occupancy wherever possible, except for family housing. Minimize number of residents per bathroom; restrict building access by non-residents, including outside guests, non-residential staff, and others.</p> <p>A Gathering of members of the same Zot Pod or held in accordance with Student Housing’s respective Zot Pod or Grad Gatherings policies, procedures, and/or directives is allowed.</p>	<p>Official Student Housing events that are pre-approved by UCI personnel and operate in the scope of their position requirements and approvals; reconfigure seating in common areas for proper physical distancing; prioritize single room occupancy wherever possible, except for family housing. Minimize number of residents per bathroom; restrict building access by non-residents, including outside guests, non-residential staff, and others.</p> <p>A Gathering of members of the same Zot Pod or held in accordance with Student Housing’s respective Zot Pod or Grad Gatherings policies, procedures, and/or directives is allowed.</p>	<p>No change.</p>	<p>No change.</p>
<p>Student Organizations / Activities not covered by another area.</p>	<p>In-person Gatherings are prohibited. Conduct meetings/events virtually.</p>	<p>Conduct student activities virtually when possible. Official student activities or events covered by an approved written Plan and that are pre-approved by UCI personnel and operate in the scope of their position requirements and approvals are allowed. Any such activities or events should be held outdoor with modifications. If indoor, must be limited to 25% capacity or 100 people, whichever is fewer, with modifications.</p>	<p>Conduct student activities virtually when possible. Official student activities or events covered by an approved written Plan and that are pre-approved by UCI personnel and operate in the scope of their position requirements and approvals are allowed. Any such activities or events should be held outdoor with modifications. If indoor, must be limited to 50% capacity or 200 people, whichever is fewer, with modifications.</p>	<p>Conduct student activities virtually when possible. Official student activities or events covered by an approved written Plan and that are pre-approved by UCI personnel and operate in the scope of their position requirements and approvals are allowed. Any such activities or events should be held outdoor with modifications. If indoor, must be limited to 50% capacity with modifications.</p>
<p>Vendors</p> <p>Follow EH&S’s “Non-UCI Affiliates/</p>	<p>Building access is limited to the least access necessary to support essential research, work or instruction. Schedule non emergency vendor visits in advance</p>	<p>No change.</p>	<p>No change.</p>	<p>No change.</p>



<p><u>Vendor Guidance</u>"</p>	<p>with UCI personnel. All other access, including sales calls and product demonstrations, should be conducted remotely. Vendors must monitor their health and not enter a UCI facility if they are experiencing signs/symptoms of COVID-19.</p>			
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B. Exception Approval - Authorities and Responsibilities:

1. Gatherings that comply with A.1 and A.4 above and are pursuant to UCI [Sec. 900-01: Free Speech at UCI Interim Policy](#) Part B.4.a may occur without advanced approval.
2. All other exceptions:
 - a. Must comply with Part G (Specific Procedures for Major Events Hosted by Students or Student Organizations) or Part H (Specific Procedures for Major Events Sponsored by Non-University Users Other Than Students or Student Organizations) of UCI [Sec. 900-15: Major Events Policy](#), as applicable, (i.) CRIT will be added as an approval point in those procedures; and (ii.) CRIT shall be notified of a request to hold a Non-UCI Gathering (via crit@uci.edu) from the campus unit overseeing the reservation for the venue.
3. After consultation with the scheduling venue, individuals, groups or organizations requesting an exception must complete the form in [Part J of Sec. 900-15](#) and submit it to CRIT at crit@uci.edu.
 - a. Please note that scheduling/reservations offices and venue contacts may have revised procedures and lead times to reflect the additional planning and review time necessary to conduct COVID-19-related assessments.
4. [CRIT](#) and the [Logistical Support Team](#) will review each exception request using, as applicable, necessary campus policies and procedures, including but not limited to:
 - a. [Sec. 900-10: Policy on Use and Scheduling of UC Irvine Properties](#);
 - b. [Sec. 900-15: UCI Major Events Policy](#);
 - c. other UCI Administrative Policies and Procedures 900 series policies; and
 - d. public health guidance.
5. A sub-committee of CRIT will approve or deny each exception request.
6. Appeals of a decision to approve or not approve a request for an exception under this Directive may be submitted, and will be adjudicated, under Part F.6 of UCI [Sec. 900-15: Major Events Policy](#).

C. Questions, Assistance, and/or Accommodations

1. For questions about how this Directive, and particularly how Part A.4.d above, affects [Sec. 900-10: Policy on Use and Scheduling of UC Irvine Properties](#) and [Sec. 900-15: UCI Major Events Policy](#), contact:
 - a. For EMPLOYEE organized or sponsored Gatherings: The Campus Recovery Implementation Team (CRIT) at crit@uci.edu.
 - b. For STUDENT organized or sponsored Gatherings: The Office of the Vice Chancellor of Student Affairs at studentaffairs@uci.edu.



2. UCI offices must consider requests for reasonable accommodations related to COVID-19 mitigation measures. Technical assistance may be sought from: the Disability Services Center (students) at 949-824-7974 or dsc@uci.edu; Human Resources (employees) via the Employee Experience Center (EEC) at 949-824-0500 or eec@uci.edu; or ada@uci.edu (members of the public).

References/Resources

- In addition to the information in the documents accessed through links contained in this Directive, further support for this Directive at the time it was issued includes, but is not limited to:
 - [Centers for Disease Control and Prevention: COVID-19 Social Distancing](#)
 - [Centers for Disease Control and Prevention: Considerations for Events and Gatherings](#)
 - [California Blueprint for a Safer Economy](#)
 - [California Department of Public Health: Guidance for Private Gatherings](#)
 - [Orange County Health Officer's Orders & Recommendations](#)
 - [University of California Consensus Standards for Operation of Campus and ANR Locations in Light of the SARS-CoV-2 Pandemic](#)
- UC Policies
 - [PACAOS 40.00: Policy on Use of University Properties](#)
 - [UCI's implementation of PACAOS 40](#)
- UCI Administrative Policies and Procedures
 - [Sec. 900-15: UCI Major Events Policy](#)
 - [Sec. 900-10: Policy on Use and Scheduling of UC Irvine Properties](#)
 - [Sec. 900-11: Guidelines for Scheduling Campus Properties through Student Center & Event Services](#)
- Authority to issue this Directive:
 - [Regents Standing Order 100.6](#)

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Howard Gillman

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Chancellor Howard Gillman

4/6/2021

Date